



INDIAN SCHOOL AL WADI AL KABIR  
P. O. Box 513, Code 117, Al Wadi Al Kabir  
Sultanate of Oman [www.iswkoman.com](http://www.iswkoman.com)

Ref: ISWK/2022-23/GEN/55

15<sup>th</sup> December 2022

**CIRCULAR TO PARENTS  
(Nursery to Class V)**

Dear Parents,

**Sub: First day of school –9<sup>th</sup> January 2023**

In continuation to our circular dated 21<sup>st</sup> November 2022, we request to draw your attention to the following procedure of dispersal in 2023.

Class	Time of dispersal	Procedure of dispersal
NURSERY & KG I & II	12:00 noon	Bus Transporters and other transporters to collect the students from the classroom by adhering to the entry-exit sign paths
	12:10 pm	Parents to collect the students from the classroom by adhering to the entry-exit sign paths
CLASSES I & II	12:45 pm	Bus Transporters and other transporters to collect the students from the classroom by adhering to the entry-exit sign paths
	12:55 pm	Parents to collect the students from the classroom by adhering to the entry-exit sign paths
CLASSES III – V	12:45 pm	Parents/Transporters <b>will not</b> enter the building. <b>Students travelling by bus/with transporters only to exit the building</b> in an orderly manner as per the plan given below.
	12:55 pm	Parents/Transporters <b>will not</b> enter the building. <b>Students travelling with parents/relatives only to exit the building</b> in an orderly manner as per the plan given below.

Please note the procedure to be followed during dispersal.

Class & Section	Exit Route
III/A to III/E, IV/F to IV/G, V/F to V/G	<b>First-floor foyer main door</b> and exit by gate no. 2
IV/A to IV/E, V/A to V/E	<b>Side stairs</b> by the Music Room and Math Lab, <b>to the basement</b> and exit by the side door to gate no. 3
III/F to III/K, IV/H to IV/J, V/H to V/I	The <b>back stairs to the basement</b> and exit by the canteen end to gate no.1

Parents/Transporters are requested to give the students of classes III – V clear instructions so that they know where to meet their parents/transporters. Those not picked up must move to the waiting rooms in the basement.

<b>To be occupied by</b>	<b>Waiting Room No.</b>
Class I students	Room No. 005 (Class II/J)
Class II students	Room No. 002 (Class II/A)
Class III students	Room No. 003 (Class II/B)
Class IV & V students	Room No. 012 (Class II/C)

We look forward to your cooperation and support as always in making the dispersal process of the students smooth, convenient and quick for all.

Thank you.

With regards and best wishes,

  
**D. N. Rao**  
Principal